

Research Stores - UPS SHIPPING FORM



Your Name _____ Phone# _____

Email address _____

PI (Advisor) Name _____

Bill To (whose account): _____

Research Stores is not responsible for packing or taping boxes. Any damage incurred in transit due to improper packaging is the responsibility of the sender and not Research Stores:

I agree _____ (initial).

SHIPPING INSTRUCTIONS:

Ship To: _____ Name/Contact (required)
_____ Business/Organization/Institution
_____ Room/Floor/Department
_____ Street (required)
_____ City/State/Zip code (required)

Phone Number _____

E-mail: _____

of boxes to ship to this location: _____

UPS Service: (check service you want - UPS shipping rates can be found at www.ups.com)

*** there is an additional \$2.50 UPS pickup charge per package ***

Ground	_____	2 nd Day Air	_____
Next Day Air	_____	2 nd Day Air A.M.	_____
Next Day Air Saver	_____	3 Day Select	_____
Next Day Early AM	_____		

Options:

Declared Value (Insurance) - You automatically receive \$100. Each additional \$100 of insurance costs \$0.35.

Amount of Insurance Needed (to the nearest \$100): \$ _____

STORES USE ONLY

Receipt # _____

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